



MALMESBURY TOWN COUNCIL

Minutes of the Full Council Meeting

Held in Malmesbury Town Hall on Thursday 15th May 2025 at 7.00pm.

Present; Cllrs S James, R Hastings, G Grant, I Wallis, K Drake, RP Jones, K Power, J Slade, M Crawford-Price, S D'Arcy, P Exton, M Akhtar & Sanderson.

Also present: Claire Mann (Town Clerk), Lisa Dent (Deputy Town Clerk) and four members of the public.

Minutes' Reflection

MAYORS ANNOUNCEMENTS

Cllr James stated that Cllr Sanderson may speak from a sitting position if required

FC/25/60 To receive declarations of interest.

None received.

FC/25/61 To receive apologies for absence.

Apologies received from Cllr W Jones.

FC/25/62 Public participation on items of business included on the agenda.

None received.

Cllr Grant arrived

FC/25/63 To exclude the press and public for matters of personnel sensitivity.

It was resolved to exclude the press and public to receive the co-option applicants individually.

FC/25/64 To receive candidates individually for co-option.

Three candidates were received in person and a fourth application was accepted, the Town Clerk stated that it was admissible despite their absence.

FC/25/65 To re-admit press and public to the meeting.

The three candidates were re-admitted and an additional member of the Public.

FC/25/66 To co-opt Councillors to three vacancies (one in Backbridge Ward and two in Malmesbury North Ward).

It was resolved to hold a secret ballot to fill the three vacancies. Following the ballot, Olivia Wallis and Jumana Akhtar were co-opted, the remaining two candidates received a tie in the votes. It was resolved to hold a further secret ballot to determine the candidate to fill the last vacancy. A tie was reached once again, the Mayor exercised his casting vote and Helean Hughes was co-opted for the final vacancy.

1 member of the public left the meeting.

FC/25/67 To receive an update from the Town Clerk on correspondence in the last month.

The Town Clerk reported the following to members;

- Inspector Anger and Sergeant Isaac (nee Smith), had called in to the office due to concerns over communication. Members were asked to use royalwoottonbassettareanpt@wiltshire.police.uk to raise any issues (not crimes) or to contact Inspector Anger directly. Inspector Anger would also like to arrange a meeting with all Councillors very soon (4wks apprx.) the Town Clerk will coordinate.
- Town & Parish Councils Meeting - 30th April. Main focus was the election and related issues. Monitoring Officer to be invited to future T&PCs Meeting – the Town Clerk requested members forward any queries to be asked.
- All Councillors were requested to attend training via Zoom on the 21st May, details would be circulated shortly.

FC/25/68 To note correspondence from Members of the Public about Warding system and determine next steps.

The correspondence was noted. Discussion ensued, it was agreed that the point regarding lack of communication to residents was well made and it was resolved to bring an item to a future Policy & Resources meeting to review the scope of the Community Governance Review by Wiltshire Council. This will then need to be put to Full Council in November for ratification to make a proposal to Wiltshire Council.

FC/25/69 To receive and adopt the minutes of the Full Council meeting held on the 13th May.

The minutes were approved and signed as a correct record.

FC/25/70 To receive and note the minutes of the Policy & Resources Committee meeting held on the 18th March 2025.

The minutes were noted.

FC/25/71 To receive and note the minutes of the Planning & Environment Committee meeting held on the 11th March and the 1st April 2025.

The minutes were noted.

FC/25/72 To receive and note the minutes of the Town Hall & Facilities Committee meeting held on the 13th March.

The minutes were noted.

FC/25/73 To receive and note the minutes of the Community Engagement & Town Promotion Committee meeting held on the 20th March.

The minutes were noted.

FC/25/74 To consider recommendation for Town Hall & Facilities Committee for siting of Pump Track and outdoor Skate Park at White Lion Park and associated requirements to progress the project (report CM)

The report was noted. It was resolved to approve the proposals at 2.6 subject to 2.5. The resolution will be forwarded to TH&F to progress the objectives of the Malmesbury Community Park.

FC/25/75 To receive an update from representatives of Malmesbury Town Council on the following organisations;

- Wiltshire Association of Local Councils & Society of Local Council Clerks**
The Town Clerk reported that she will be attending the Wiltshire Branch meeting of the SLCC at Corsham Town Council the following day.

- ii. **Malmesbury Conservation Group**
No update.
- iii. **Malmesbury Town Team**
Cllr Drake had circulated an update ahead of the meeting.
- iv. **Malmesbury & District Twinning Association**
It was noted that the Twinning AGM will be taking place on the 3rd June.
- v. **Operational Flood Group**
No update.
- vi. **Local Highways & Footpaths Improvements Group**
No update.
- vii. **Local Youth Network Management Group**
The LYN group will be formed at the next Area Board meeting.
- viii. **Movies @ Malmesbury.**
No update.
- ix. **Bus Service improvement**
Cllr Exton will contact Catherine Doody to receive a handover.
- x. **Health & Well-being Forum.**
No update.
- xi. **Community Safety Forum**
No update.
- xii. **Joint Neighbourhood Plan**
No update.
- xiii. **Cotswolds National Landscape Board.**
No update.
- xiv. **Athelstan Statue**
No update.

FC/25/76 To receive an update from Wiltshire Councillor, Gavin Grant. This may include urgent actions to be considered by the Council.

The first meeting of Wiltshire Council will take place on the following Tuesday to elect Chair, Leader and Cabinet.

Meeting closed at 8.40pm